

## **INDIANA DATA AND COMMUNICATIONS SYSTEM**

### **COMMITTEE MEETING**

MARCH 4, 2003

The IDACS Committee met on Tuesday, March 4, 2003 at 10:30 a.m., at the ISP Youth Education & Historical Center, with the following members in attendance:

Major Daniel Meek	Gerald Gagne
Major Fred Pryor	David Mollenkopf
F/Sgt. Raymond Benn	D. Michael Paxton
Deborah Cook	Cindy Snyder
Mike Dearing	Harold Williams
Sheriff Tom Debaun	

Advisory members present: Sergeant John Clawson  
Sergeant John Richards  
Carrie Hampton  
Dave Smith, Project Manager/NCIC2000

### **OPENING COMMENTS**

Chairman Dan Meek called the meeting to order at 10:30 a.m., with a quorum.

### **CORRECTIONS/ADDITIONS TO MINUTES OF THE SEPTEMBER 3, 2002 MEETING**

Mike Dearing made a motion, seconded by Deborah Cook to accept the minutes.  
The motion passed unanimously.

### **OLD BUSINESS**

#### **IDACS 2000 Upgrade**

Mr. Dave Smith gave an update on the status of the IDACS 2000 Upgrade at this time.  
We are in between the deployment phase and really beginning to cutover to the new software in the system from the message switching perspective and IDACS hot files being deployed. There is a transition period between deployment and actually going into cutover because there is a lot of testing, internal testing, re-testing, fixing and re-testing, which is really a long process. The last three (3) weeks have been spent in one kind of training or another, with the IDACS Train the Trainer Session, System Administration and Programmer Training. There was a mini-system acceptance test looking at the different functionalities provided in the system. There are a

number of things the vendor needs to do yet fixing some of the things found to make sure they are working properly. One thing that comes to mind is the Validation process; it is a whole new process actually on-line for local users with the new workstation. We have some agencies that have purchased lines for service for the new network and are waiting for us to cutover. The final phase that we call "Acceptance" will begin sometime in mid-April and run for approximately sixty (60) days. That's a period of time to make sure everything that was purchased has been delivered and working operational, before we actually accept the hardware and software as part of the IDACS project. We will start bringing on local agencies sometime in mid-April.

A question from the audience to Mr. Smith regarding the Indianapolis Police Department was about support of the old system. Mr. Smith assured support of the Legacy system through February 2004.

Dan Meno asked about clusters of agencies on line as a cost savings. Mr. Smith stated Chairman Meek has conducted a survey of those people who are on network through his Division people, as to the impact on the lines.

Gerald Gagne asked if the "acceptance testing" would be just for the Posts? Mr. Smith answered it would be for sixty (60) days; during that period of time they will be able to establish how the new system supports the integration of new workstations. With that whole process, they are able to easily bring over lines and new circuits, integrate them and make them operational.

The Posts are going to be up and operational at the same time we do physical cutover. We'll be operating in duo mode, they will still have their green screen device and also their DataMaxx workstation at the Post and they will be able to use both of those during this cutover period to see how both the new workstation works as well as how the Legacy system is performing. As we continue into the real acceptance period, operators will be allowed to use both interchangeably. Once we get down the road in the cutover process, we will be using more workstation

clients at the Posts, at that same time we will start bringing on local agencies who are ready to do that and we will see how the system progresses.

Mike Dearing stated IDACS and the Systems and Programming staff have the RFP with a checklist that can be checked to make sure that the deliverables are there. System users will not know whether they are supposed to do something or not. IDACS and the System Programmers will do most of the acceptance testing.

In answer to another question, Mr. Smith said this system works as a web based application and allows printing of lengthy documents. The workstation application has automatic log file capabilities of archiving and retrieving.

Over the next two (2) months, there will be Train the Trainer Sessions that will be sponsored by DataMaxx at regional locations and when agencies are about ready to come on line, they can get their training scheduled within a couple of months of readiness.

## **NEW BUSINESS**

### **New Agencies/Additional Terminals**

After receiving favorable recommendations from the System Security Officers and the System Coordinator, the following new terminal agencies and additional terminals have been approved.  
(See the enclosed attachments to the minutes).

### **Terminal Operators Approved**

After receiving favorable recommendation from the System Coordinator, the Chairman approved seven (7) IDACS operators with an arrest record. The decision was based on there being no felony convictions.

### **Terminal Operators Not Approved**

None

### **IDACS Coordinator Report**

Mr. Dave Smith had basically covered the phases of training earlier, but Mr. Dearing gave a brief summary of the training of the IDACS Section during the last three (3) weeks.

Day-to-Day Operation of the System  
Monitoring the system  
Assisting with user problems

Train the Trainer  
This covers how to use Omnixx Force from the operator  
point of view

Central Applications Administration  
Adding/modifying of agencies, devices, users,  
certifications, etc.

Transaction Programmer Training  
Create and build custom format screens, lists, field  
helps, field  
edits, etc.

Mr. Dearing announced the Terminal Agency Agreements have been  
mailed. If you  
did not receive them contract the IDACS Section.

As a reminder, Areas 2 & 4 Representative elections are due this year  
and need to  
be done by the September IDACS Committee Meeting.

#### **IDACS Security Officer's Reports**

**Sgt. John Clawson** had no Notice of Violations to report this quarter.

Sgt. Clawson announced this is Pamela Forrester's last meeting; she has  
been  
reassigned in the Marion County Sheriff's Department. Julie Stennett  
will be the  
new IDACS Coordinator and Sgt. Clawson introduced her to the audience.

**Sgt. John Richards** issued one (1) Notice of Violation to the Rochester  
Police Department for running a BMV and Triple I unsolicited.

#### **AREA REPRESENTATIVE'S REPORTS**

<u>Area I</u> IN. There twelve (12) system,  on the new regarding the would be	Harold Williams - The last meeting was held December 17th at the Lafayette State Police Post at Lafayette,  were seventeen (17) people in attendance representing agencies. There was a lot of discussion on the new requirements, etc.  Mr. Williams was glad to have the opportunity to train system for a day. This brings up some questions Message Log. In training it was stated the Message Log
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CD's or  
issues  
be coming

able to be archived onto another server, for example, on  
floppies, etc. Is IDACS already addressing the security  
and audits on those particular items, will that policy  
out in the near future?

Security

Mr. Dearing said it is probably covered under the CJIS  
Policy. He will do some research on it, to be sure.

are tamper  
all kinds  
tampering, and

Michael Paxton added, the logs are encrypted and they  
evidenced if anyone tries to get into them. There are  
of digital things that go on inside that will reveal  
they are encrypted as well.

Officer or  
around and

Mr. Williams said his concerns were about the Security  
FBI be present for an audit and seeing the discs lying  
being told they should be properly secured.

unless someone  
etc.

Major Pryor pointed out that if some were missing,  
had the Client, they would not be able to read the CD,  
etc.

new system,  
can still

Mr. Williams also asked, if an agency goes down on the  
how are they re-routed. Mr. Dearing stated agencies  
be re-routed, the same as they are currently.

they have  
they want to  
2004. Prior  
to the  
system.

Mr. Williams was not sure all agencies are aware that if  
MDD's they will need to maintain the old system line if  
access system data. This will be true until February  
to this, MDD users will need to have their vendors write  
new interface. There is no MDD Client in the new

rewrite of  
agencies are

Mr. Williams suggested IDACS issue a statement regarding  
a new password every thirty (30) days as a reminder as  
not accustomed to doing this.

University Police

The next Area I meeting will be held at Purdue  
Department on March 20th , at 10:00 a.m. EST.

Area II  
but

Cindy Snyder - They have not held an Area Meeting yet,  
scheduling one for March or April at Notre Dame.

Meetings for  
there will

Ms. Snyder asked if there was any update on Line  
agencies migrating. It was answered, as we get closer,  
be meetings.

on-line, is

In reference to the moratorium for new agencies coming  
there a time frame yet for them to look at?

depending on

Mr. Smith informed they anticipate sometime in May,  
the cutover and any problems that may be encountered.

Area III

done for the

Gerald Gagne - No meeting scheduled for spring, as yet.  
Mr. Gagne thanked Major Pryor for all the work he has  
Committee during the past years

Area IV  
but

Deborah Cook - A Spring meeting has not been scheduled,  
hopefully in May.

day period)  
systems can  
Smith answered

Ms. Cook asked Mr. Smith about the acceptance phase (60  
when they will be running the new and old system, both  
be used so operators can be training at the Post? Mr.  
this was correct.

Manual to  
are in the

Ms. Cook also inquired if there would be a new IDACS  
incorporate the new system. Mike Dearingier stated they  
process of working on a new one now.

IDACS cancels  
be granted.

There was a question about OID's about to expire. If  
any classes during the cutover, then an extension will

violation  
head. What  
violation is

There was a discussion at the meeting regarding an IDACS  
and a Notice of Violation had been sent to an agency  
kind of checkpoint do we have if the person who is the  
the agency head?

Major Pryor used a previous problem as an example and they chose to send a copy of the Notice of Violation to the Council Members and the Public Safety Director. Mr. Dearing stated there is already a procedure in place, that if the Chief of Police continues to violate the policy, you can go to the Mayor. The Mayor appoints him and he is the immediate supervisor. It is listed in the Sanctions Section of 240 IAC. If the CTO does not comply, you would contact the Attorney General or the Governor. A superior over a sheriff would be the Circuit Court Judge.

Chairman Meek suggested these measures only be used when there is no cooperation after a Notice of Violation is sent.

Area V David Mollenkopf - A date has not been set for a meeting, as of now.

#### **OTHER NEW BUSINESS**

None

#### **GENERAL DISCUSSION**

Ms. Snyder asked about the Sex Offender File, will there be any more training?

Major Pryor said the Sheriff's Association contracted with their vendor in Ohio and they have a module in place to permit the posting to the web. We have discussed with the vendor how we want to interface with IDACS to try to avoid duplication. There is a process of steps we need to go through and it is in the discussion stage right now.

#### **AUDIENCE QUESTIONS/COMMENTS**

Clay Carter asked how soon they would schedule "Train the Trainers" for the agencies?

Mr. Dearing stated they would schedule those as close to the actual implementation date of the new system.

Chairman Meek said if the cutover is in the middle of March, first of April, it would probably be within the next sixty (60) days. Dave Smith said they would try

to schedule the sessions in multiples and get the training dates published and ask that the classes be set up at the State Police Posts. Gerald Gagne wanted to reaffirm this would be hands-on training like before and was told it would be.

A question from the audience was regarding validations. If an agency is not switched over to the new system until later in the year, will validations be done the same way as they are done now? The answer was basically yes, with one slight change. When going to the new system, the validator name will be required. This will be in the Legacy System as well as the new Omnixx workstation. The validator name will be the person that is responsible for saying this record is active.

#### **ADJOURNMENT**

Tom Debaun made a motion to adjourn the meeting.

There being no further questions or comments, the Chairman called adjournment to the meeting. **Next meeting will be Tuesday, June 3, 2003, (10:30 a.m.) at the Warren Township Library, 9701 E. 21st Street.**

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#### **ATTACHMENT**

##### **ADDITIONAL TERMINALS**

The following requests have met the criteria of the current moratorium.

##### **Behind The Indianapolis Regional Computer Center**

The following requests have met the criteria of the current moratorium.

TERM ID	LOCATION	ORI	CAPABILITY
PDBX	SAFE STREETS	INIPD0016	Full
PD09	INTELLIGENCE - IPDA 115	INIPD0002	Full
PDEQ	INTELLIGENCE - VIEWEGH, IPDA 115	INIPD0002	Full
PD0W	SEX OFFENSE - CAHILL, E324	INIPD0002	Full
PDXO	CHILD ABUSE - BUCHANAN - N. KEYSTONE	INIPD0002	Full
PGFD	CHILD ABUSE - ARVIN - N. KEYSTONE	INIPD0002	Full
Z0E1	EMERGENCY OPERATIONS CENTER	INIPD0090	Inquiry
Z0E5	EMERGENCY OPERATIONS CENTER	INIPD0091	Inquiry
EM01	EMERGENCY OPERATIONS CENTER	INIPD0092	Inquiry
EM02	EMERGENCY OPERATIONS CENTER	INIPD0093	Inquiry

Total 10

Terminal Agencies that have become non-terminal agencies.



NONE

AGENCIES THAT HAVE REQUESTED TO COME ON LINE THAT ARE SUBJECT TO THE  
MORATORIUM APPROVED BY THE IDACS COMMITTEE AT THE MARCH 4, 2003,  
MEETING.

NONE